

DATE: 28 March, 2018

COMMITTEE NAME: Property Committee

COMMITTEE CHAIR: James W. Berry

COMMITTEE MEMBERS: Robert (Bobby) Gentry, Karen Croom, Marian Pegram, Stephanie Hamlett, James Clemonts, Carol Holland,

Committee's Purpose: Work diligently on all matters related to the church facilities, environmental services, technology services, transportation and vehicle maintenance, parking and security.

Agenda:

1. Review & Approve notes from 14 March meeting.
 - a. Property holdings
 - b. Property management
 - i. Sojourn Properties – rental properties
 - ii. Old Towne West – Affordable Housing
 - iii. Income
 - c. Current issue(s) Lot 509 N. Henry St.
 - d. Church budget & income

2. ASBC Council Meeting - 26 March, 2018
 - a. Dr. Stacia: On track for transition
 - i. Off Site - 27 – 28 Apr, (ASBC)
 - ii. Committee members attend – 28 Apr
 - iii. Tentative hrs. – 2 – 7pm
 - b. Finance Committee:
 - i. Property Committee making plans for tour of ASBC properties
 - ii. **Tour date - 7 April**
 - c. Property Committee:
 - i. Report of initial mtg.
 1. Intros
 2. Current activities
 3. Initial committee assignments – Rental properties – Bobby Gentry
 - ii. Update on sale of lot 509 N. Henry St
 - iii. Affordable Housing
 - d. Additional Council Actions
 - i. 2019 Budget planning
 - ii. Building Committee Oversight

3. Property Committee Info and Actions
 - i. **Property & Facilities Report to council – 9 May, 2018**
 - ii. Agenda:
 1. Facility Operations

- a. Maintenance Plan (long-range)
 - i. HVAC
 - ii. Kitchen
 - iii. Fire & Safety
- b. Seasonal Requirements
 - i. Lawn & Garden
 - ii. Rodent Protection
- c. Budgeting Plan
- 2. ASBC Properties
- 3. Parking Policy(s)
- 4. Church Storage
 - a. Current locations
 - b. Costs
 - c. Future actions
- 5. ASBC Parking
 - a. ASBC Parking Lots
 - b. Current policies
 - c. Potential change recommendations
 - d. Council Parking ????
- 6. Potential discussion Item:**
 - a. *LLC Oversight/Management***

4. Committee POCs:

- a. Rental Property:
 - i. Bobby Gentry
 - ii. _____
- b. Parking:
 - i. _____
 - ii. _____
- c. Affordable Housing
 - i. _____
 - ii. _____
- d. Safety and Security
 - i. _____
 - ii. _____
- e. Facility Maintenance
 - i. _____
 - ii. _____

5. Issues from the floor

6. Next Mtg:

James W. Berry
Chair, Property Committee

