

FINANCE AND BUDGET COMMITTEE AGENDA MARCH 14, 2018

1. Opening prayer – Dr. Roberts
2. Introductions – Charles Hawkins
3. Mission – The Finance and Budget Committee shall provide oversight for all financial matters of the Church; prepare and present the annual operating and capital budgets to the church; in conjunction with the CEO, keep the Council informed of all financial matters; and provide review and approval of all internal financial policies and procedures sent to the Governance and Legal Committee for Council review
4. Introductions of ASBC Finance Staff and overview of Church accounts and financial update – Dr. Roberts
5. Discussion on format of meetings- Charles Hawkins:
 - Dates
 - Time
 - Devotions
 - Repast
 - Location
 - Vice Chair - TBD
 - Secretary – TBD
 - Treasure - TBD
6. The Board of Trustees 2017 Annual Report – Charles Hawkins
 - Debt reduction
 - Affordable Housing
 - Building Committee status
 - Review and track Church revenues/expenditures – Barbara Williams
 - Budget formulation
 - Development of procurement policy
 - Investment strategy
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7. Key dates:
 - March 21 – Initial Council meeting
 - April 11
 - April 27-28 Church Council Retreat, Committee members attend on the 28th
 - May 16
 - June 5 – Mid Year Church Meeting; Clear direction, structure and strategic priorities
 - June 20
 - July 11

- August 8
 - September 12
 - October 10
 - November 14
 - December XX – Annual Church Meeting
- 8.** Development of Budget and Finance Committee charter - Charles Hawkins
 - 9.** Update and review on Budget and Finance Committee's Auxiliary Team operations and status – Pliska Gillam and Wanda Smith
 - 10.** Budget formulation process – Edward Charity
 - 11.** Technology implementation of Budget and Finance Committee documents - Charles
 - 12.** Open discussion – All
 - 13.** Closing – Charles Hawkins